

EAST BATON ROUGE PARISH SCHOOL MEDICATION POLICY

SECTION TWENTY-FIVE – MEDICATION

1. In accordance with La. R.S. 17:436.1, La. Admin. Code, Title 28 Part CLVII (Louisiana Department of Education (LDE) Bulletin 135—Health and Safety), School-Based Nursing Services in Louisiana Schools (LDE 2015), and School Board policy, medication shall not be taken or given at school or school-related functions when other reasonable options exist. When no reasonable alternative exists due to the student’s specific health needs, the parent/guardian may request in writing that medication be administered during the school day. The written request must include:

- a. Certification by the student’s attending physician or other authorized healthcare professional licensed in Louisiana or adjacent state that administration of the medication to the student during the school day is medically necessary and cannot be administered before or after school hours; and
- b. A medical order signed by the treating physician or other authorized healthcare provider prescribing within the scope of his or her prescriptive authority; and
- c. Written authorization of the student’s parent or guardian.

2. For purposes of this policy, the term “medication” means all medicines including those prescribed by a licensed health care provider and any non-prescription (over-the-counter) drugs, preparations, and/or remedies, including those taken by mouth, inhaler, those that are injectable, and those applied as drops to eyes, nose, or medications applied to the skin. Sunscreen shall be exempt from the definition of medication and may be self-administered by students or voluntarily applied by school employees with written consent of a parent/guardian.

3. Students shall not be allowed to have medications in their possession on the school grounds or at school-related functions, except as provided in paragraph 4, below.

4. The possession, use, or sale of prescription or non-prescription medication by a student or the giving of, any type of medication to another student at school, on the school bus, or other school function is strictly prohibited and subject to disciplinary action, except that students with asthma and those at risk of anaphylaxis shall be allowed to carry, possess, and self-administer prescribed pre-measured medications (e.g., inhalers and auto-injectable epinephrine “EpiPen”) in accordance with physician’s orders and specific procedures established by the School Board.

The school and its employees shall incur no liability because of any injury sustained by the student from self-administration of medications used to treat asthma or anaphylaxis. The parent or other legal guardian of a student shall sign a statement acknowledging that the school shall incur no liability and that the parent or other legal guardian shall indemnify and hold harmless the school and its employees against any claims that may arise relating to the self-administration of medications used to treat asthma and anaphylaxis. Interested parties are urged to contact the school principal or school nurse for applicable forms and detailed information regarding the procedural requirements for obtaining authorization for self-administration of medication at school.

5. In no case shall medication be used or administered during school hours or school-related functions without all the following:

a. An order from a licensed medical physician or other authorized prescriber in Louisiana or adjacent state which includes the student's name; name, signature, business address, office phone number, and emergency phone numbers of the physician or other authorized healthcare prescriber; the frequency and time of the medication; the route and dosage of the medication; and a written statement of the desired effects and any student-specific potential for adverse effects;

b. Signed, written consent of the parent or legal guardian. (Forms are available at each school);

c. Medication must be provided to the school by the parent or guardian in the container that meets acceptable pharmaceutical standards;

d. The medication container shall contain clear instructions identifying the student's name; name, address, and telephone number of the pharmacy; prescription numbers; date dispensed; clear instructions for use; drug name and strength; last name and initial of pharmacist; cautionary auxiliary labels, if applicable; physician's dentist's, or other authorized healthcare prescriber's name. Labels of prepackaged medications shall contain the medication name; dosage form; strength; quantity; name of manufacturer or distributor; and manufacturer's lot or batch numbered;

e. At the beginning of each school year and anytime there is a change in medication, a new form from the physician or other licensed prescriber licensed in Louisiana must accompany the new prescription; and

f. No more than one month's supply (twenty-five school days) of the medication shall be kept at school.

6. Disposition of medication at the end of the school year. Medication shall be picked up by the parent/guardian within 5 days of the end of the academic year. Medication not picked up will be destroyed or otherwise disposed of in accordance with the law and accepted practice.

7. A school nurse or trained school employee shall be authorized to administer auto-injectable epinephrine as defined in La. R.S. 17:436.1(J)(4)(a) to a student who the school nurse or trained school employee, in good faith, professionally believes is having an anaphylactic reaction, whether such student has a prescription for epinephrine.

Parents are urged to notify the student's teacher and principal, in writing, in the event the student has an allergy or other condition which may put the student at risk of anaphylaxis.

**** This section provides a basic summary of procedures for medication administration and use in the school environment. Please contact the school principal or school nurse for procedures applicable to medication administration for specific diseases, conditions, and treatments. Parents/guardians and majority-aged students are urged to notify school authorities about their medical circumstances so that appropriate supports can be made available.**

SECTION TWENTY-SIX - COMMUNICABLE DISEASE CONTROL POLICY

Current and satisfactory evidence of immunization against vaccine-preventable diseases (e.g., immunization records) is required for all students entering school for the first time (including pre-kindergarten and kindergarten), for students transferring from another school system, and for all students entering the sixth grade. Such evidence shall be in compliance with the immunization schedules established by the Office of Public Health, Louisiana Department of Health, unless compliance is waived pursuant to Louisiana law.

School personnel shall cooperate with public health personnel in completing and coordinating all immunization data, waivers and exclusions, including the forms required by the Louisiana Department of Health to facilitate control of preventable communicable diseases.

In the event of an outbreak of a vaccine-preventable disease at school system facility, the EBRPSS administration may, upon the recommendation of the office of public health, exclude from attendance unimmunized students until the appropriate disease incubation period has expired or the unimmunized student presents evidence of immunization.

If the student's physical condition indicates that the health of the student does not safely allow his/her continued attendance at school, the student will remain away from school until the student's physician and/or a physician of the School Board's choice verifies that the student can safely return to the regular school environment.

Infected students shall inform appropriate school officials of the infection so that proper precautions for the protection of the other students, employees, and the infected student can be taken.

If the student's physician's and/or a School Board-selected physician indicates that the health of the student does not allow his continued attendance in the regular education program, education services will be provided in a setting that is appropriate to the health status of the child.

The identity of an infected individual, or an individual who there is reasonable cause to believe is an infected individual, shall be revealed only to those who have a need to know. If an infected individual is permitted to remain in the school setting after a determination has been made, employees who will have regular personal contact with the individual shall be informed of information as to the individual's medical condition.

Persons informed of the identity of an infected person shall not disclose such information to others except as authorized under this policy.

The determination of whether an infected student shall be permitted to remain in school in a capacity that involves contact with students or employees shall be made on a case-by-case basis as determined by the Superintendent and appropriate staff.

SECTION TWENTY-SEVEN – STUDENTS WITH DIABETES

For parents of a student with diabetes who seeks care for the student's diabetes while at school or while participating in a school related activity, the parents shall submit a diabetes management and treatment plan, which plan must be updated on an annual basis. Such plan shall be developed by a physician or other licensed health provided recognized by the Centers for Medicare and Medicaid services who is selected by the parent or guardian to be responsible for such students and diabetes treatment and a current copy of such plan shall be kept on file at the school in which the student is enrolled.

A student diabetes management and treatment plan shall contain:

- (1) an evaluation of the student's level of understanding of its conditions and its ability to manage his diabetes.
- (2) the diabetes related healthcare services the student may receive or self-administer at school or during a school related activity.
- (3) A time table, including dosage instructions, of any type of diabetes medication to be administered to the student or self-administered by the student.
- (4) the signature of the student, the student's parents or legal guardian and the physician responsible for the student's diabetes treatment.

The school nurse shall provide care to the student with diabetes or assist the student with self-care of his or her diabetes, in accordance with the student's diabetes management and treatment plan on file with the school. If the school nurse is unavailable, an unlicensed diabetes care assistant may provide care to a student with diabetes or assist a student with self-care of his or her diabetes. "Unlicensed diabetes care assistant" shall mean as such a school employee who volunteers and is trained in accordance with provisions of

La. R.S.17:436.3(C)(1) or also an employee of an entity that contracts with the school or school system to provide school nurses who are responsible for providing healthcare services required by law or Department of Education regulation. (La. R. S. 17:436.3(C)(1)).

The East Baton Rouge Parish School System and all of its entities (including Career and Technical Education Programs) does not discriminate on the basis of age, race, religion, national origin, disability or gender in its educational programs and activities (including employment and application for employment), and it is prohibited from discriminating on the basis of gender by Title IX (20 USC 168) and on the basis of disability by Section 504 (42 USC 794). The Title IX Coordinator is Andrew Davis (ADavis6@ebrschools.org), Director of Risk Management - phone (225)929-8705; and the Director of Exceptional Student Services is Elizabeth Taylor Chapman (ETaylor@ebrschools.org) – phone (225)929-8600.